

ANNUAL REPORT 2018



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Prison Fellowship Singapore Limited (PFS) was registered under the Charities Act on 3 December 1992.

Charity Number:
0926

Unique Entity
Number (UEN):
197400953N

Registered Address:
50 Playfair Road
#03-01,
Noel Building
Singapore 367995

1. INTRODUCTION

About Prison Fellowship Singapore

Prison Fellowship Singapore (PFS) is an inter-denominational partnership of churches and volunteers committed to helping men, women and their families in Singapore's prison system before and during imprisonment, and upon release. Through its IPC Fund, 70x7, PFS provides a variety of non faith-based programmes for inmates, ex-offenders and their families.

Our core activities focus on:

- transforming the lives of inmates and ex-offenders;
- helping the rehabilitation of inmates and ex-offenders;
- restoring broken relationships between inmates/ex-offenders and their family members;
- breaking the inter-generational cycle of offending;
- strengthening the community partnership;
- developing cohesiveness; and
- integration with society through programmes that bring inmates and the community together.

VISION

Our vision is to see a Christian community that embraces inmates, ex-offenders and their families with God's love and transformative power.

MISSION

Our mission is to mobilise, engage and equip the Christian community to minister to inmates, ex-offenders and their families; enabling them to be a blessing to society.

VALUES

Our values are Love, Unity, Humility, Integrity and Stewardship.

2. MESSAGE FROM CHAIRMAN

There are many reasons to be thankful for the ministry of Prison Fellowship Singapore. It was a mustard seed sowed more than 65 years ago by a Methodist pastor with a heart for the lost, the last and the least in our prison system. The late Reverend Khoo Siaw Hwa served as the Honorary Chaplain to the death-row inmates and saw many respond to the Gospel in very dramatic situations as when the convicted Pulau Senang rioters were converted before they were executed in the mid-60s.

The seed subsequently became a sapling in 1974 when Rehabilitation Life Ltd was formed to assist Rev Khoo in the work and that sapling changed its name to Prison Fellowship Singapore (PFS) when it became a charter member of Prison Fellowship International in 1984.

Today, we are thankful that PFS has grown into a tree with many of its original fruits having been instrumental in starting halfway houses across the nation. We are also grateful that its Fund, Seventy Times Seven, was given an Institution of Public Character status and is able to receive funds and provide tax deductibility benefits to donors.

We thank God for His provision of our needs. For the first time in many years, we turned the corner last year. We are trusting God to continue to provide so that we can carry out our mission of restorative justice more effectively.

We are also thankful that we have a very good working relationship with the Singapore Prison Service. We are seen as a good model for faith-based partner by them. We also enjoy broad-based support by many stakeholders, from churches who provide us funding and volunteers, government agencies who trust us to train and equip volunteers and individuals who give their treasures and volunteer their time and talent.

We are also thankful for the ED, Andrew Tay, and his staff, who work tirelessly to do the heavy lifting in carrying out the mission of PFS.

Going forward, it is important that we must not forget our vision and mission - the sine qua non of our existence. We are a Christian community that embraces prisoners, ex-offenders and their families with God's love and transformative power. Our mission is to mobilise, engage and equip the Christian community to minister to prisoners, ex-offenders and their families, enabling them to be a blessing to society.

In summary, our mandate is ultimately a spiritual one. Without focusing on the transformative power of God in the lives of our beneficiaries and our families, our work will not be distinguished from all other social work which are good in themselves but may not be good enough to change lives in a permanent way.

Paul's admonition to the Galatians is most relevant to us in this challenging work: "Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up." (Galatians 6:9).

Dr William Wan
Chairman

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give up." (Galatians 6:9)

3. MESSAGE FROM EXECUTIVE DIRECTOR

We are immensely thankful for a breakthrough year in 2018.

2018 saw Prison Fellowship Singapore organise our first ever Charity Golf fundraising event. 144 golfers swung into action and raised nearly \$300,000 to support the restorative work of our ministry.

It was also the year when we organised our Prison Ministry Conference, themed “Building an Inclusive Church”, that saw some 300 participants come together to discuss the importance and challenges of prison ministry.

35 churches and congregations invited us to share about our work at deputations, and allowed us to reach out to a wider audience of like-minded believers. We have grown our number of partner churches to 148, with 29 of them embracing the prison ministry as their own.

2018 also saw us set up a Fundraising Committee for a more concerted effort to map out a sustainable model to increase income streams.

All glory be to God that we ended the year with a blessing of provision, a surplus that can ensure our support to inmates and their families remain consistent.

We cannot do any of this work without you, our supporters. It is with your commitment and generous giving of your time, energy and monetary support that we are able to continue ministering to prisoners, ex-offenders and their families, enabling them to be a blessing to society.

Through more than six decades, one thing has always remained consistent – our commitment to follow the footsteps of our LORD in serving the bruised reeds among us and to rekindle smouldering wicks just as God would.

Andrew Tay
Executive Director

4. BOARD MEMBERS

Name	Designation	Occupation	Date of Appointment
Dr William Wan Kok Tang	Director/ Chairman	General Secretary, Singapore Kindness Movement	26 June 2013 (re-appointed on 12 June 2018)
Ms Lorinne Kon	Director	Director, OSA Industries Pte Ltd and Wycliffe Bible Translators	2 October 2013
Mr Lim Fang Chien	Director	Director & Regional Head of Leadership, Learning & Talent Asia Pacific, Barclays Bank	1 March 2014
Mr Alexander Lee Earn Yung	Director	Senior Lecturer at the Department of Social Work, National University of Singapore	25 June 2014
Mr Eric Teo Thiam Chye	Director	Senior Director (Corporate Services), Republic Polytechnic	10 December 2015
Mr Benny Se Teo Moh Wah	Director	Co-founder and Chief Creative Officer, Eighteen Chefs	22 June 2016
Ms Ho Kah Yin	Director/ Treasurer	Group CFO, Acorn Marketing & Research Consultants (Group) Pte Ltd	18 November 2017
Ms Charlotte Yew	Director	Director, Alpha Securities (GK Goh Group)	4 June 2018
Dr Ho Yew Kee	Director	Professor, Associate Provost, Singapore Insti- tute of Technology	4 June 2018
Mr D'Silva Edward Alec *	Director	Senior Advisor, SAA Architects Pte Ltd	18 January 2012
Mr Kenny Yeng Ngai Seng *	Director	Sector Analyst/ Portfolio Manager in Equities, GIC	22 August 2014

* Resigned on 4 June 2018

Attendance Records at PFS Board Meetings for period between
1 Jan 2018 and 31 Dec 2018

	159th 26 Feb 2018	160th 4 Jun 2018	161st 3 Sep 2018	162nd 3 Dec 2018
Dr William Wan Kok Tang	I	Not elected yet	I	I
Ms Ho Kah Yin	I	I	I	I
Ms Lorinne Kon	0	I	I	I
Mr Lim Fang Chien	I	I	I	I
Ms Charlotte Yew	Not elected yet	I	I	I
Mr Alexander Lee Earn Yung	I	0	I	I
Mr Benny Se Teo Moh Wah	I	0	I	I
Dr Ho Yew Kee	Not elected yet	I	0	0
Mr Eric Teo Thiam Chye	0	I	0	0
Mr D'Silva Edward Alec	I	Resigned	Resigned	Resigned
Mr Kenny Yeng Ngai Seng	I	Resigned	Resigned	Resigned

Related Entity Seventy-Times-Seven ("70x7" - An IPC [Institution of a Public Character]
Fund of PFS)

Members of the PFS Board who are also members of 70x7 MC:
Ms. Ho Kah Yin (Treasurer)

Executive Director Andrew Tay (appointed 21 March 2016)

Banker Development Bank of Singapore Ltd

Auditor Baker Tilly TFW LLP

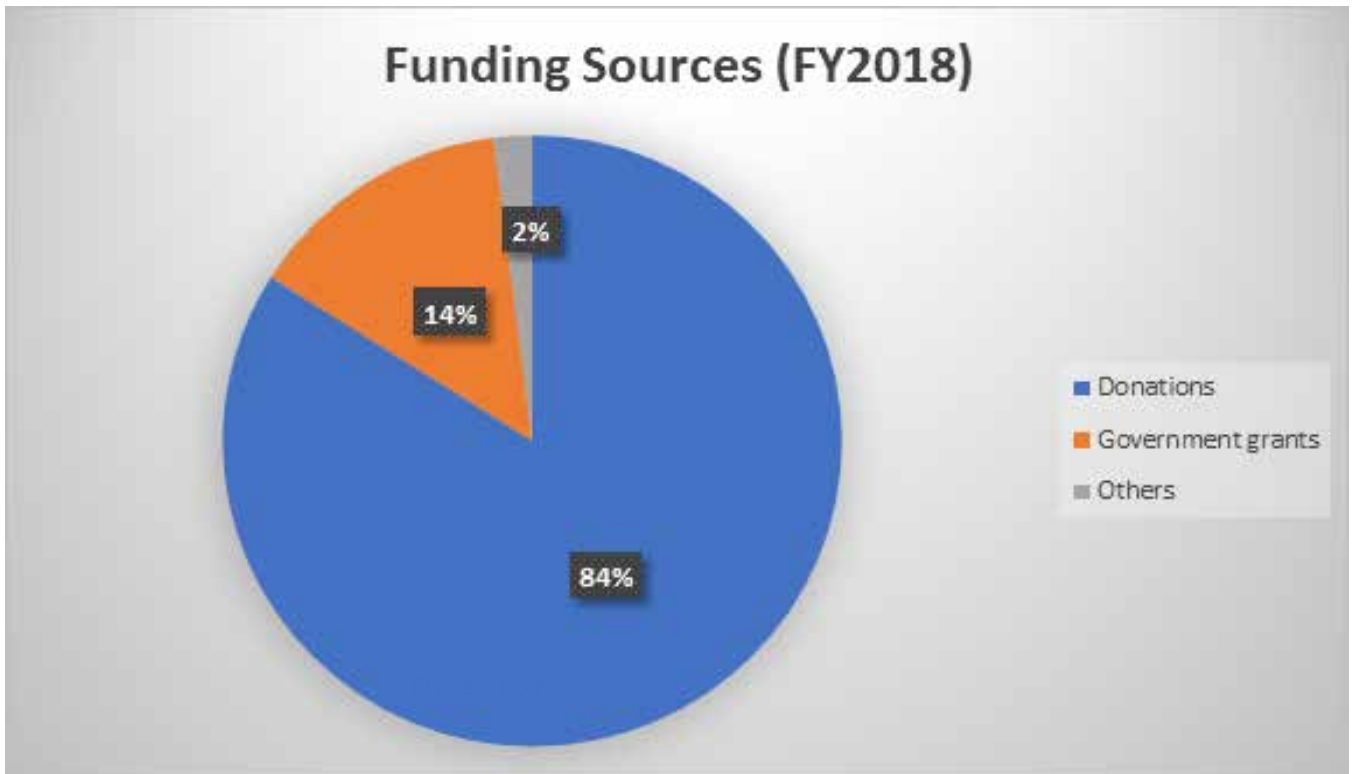
AFFILIATIONS

- Associate Member of National Council of Churches Singapore (NCCS)
- Associate Member of Singapore Association of Christian Halfway Houses
- Member of National Council of Social Service (NCSS)
- Chartered Member of Prison Fellowship International (PFI)

5. POLICIES & OPERATIONS

FUNDING SOURCES

PFS is financially supported by donations (from churches, organisations, individuals) and government grants.



RESERVES POLICY

PFS shall maintain a reasonable reserve of one to three years of net unrestricted liquid assets to cover unrestricted expenses.

OPERATIONS

Staff Strength

As at 31 December 2018, there is a total of 13 staff, comprising 12 full-time and 1 part-time staff:

- Executive Director: 1
- Administrative / Support Staff: 4
- Ministry/Field Staff: 8

Total annual remuneration for highest paid staff receiving \$100,000 to \$200,000 = one staff
This staff does not serve on the Board.

None of the staff are close members of the family of the Executive Head or Board Member, who receives more than \$50,000 during the year.

6. PFS AT A GLANCE



840

840 active volunteers



160

unique partnering churches
(including 31 churches that have
embraced prison
ministry)



1500

Close to 1500 beneficiaries
(= 1100 inmates + 80 ex-offenders
+ 300 children & family members)

7.1 THROUGH CARE MINISTRY

The Through Care Ministry focuses on journeying from:

- pre-sentencing (counselling after a person has been charged or convicted),
- the duration of incarceration (chapel services, bible study to victim empathy programme)
- welcoming upon release at the prison gate
- employment and financial assistance, and assimilation into a church community



¹ Including those under 70x7

40

ex-offenders

PFS helped nearly 40 ex-offenders find employment upon their release, and also helped to refurbish rented rooms for ex-offenders who did not have a home to return to, or connected them to halfway houses.

87

Sessions

87 sessions (including chapel service, bible study and Christian Intensive Religious Counselling Programme) are conducted weekly, involving more than 300 volunteers.

1100

Inmates

Around 1100 inmates, both male and female, are ministered to by PFS on a weekly basis.

118

Inmates

inmates met through Prison Gate Ministry.

Pre sentencing: PFS staff personally meets those who are convicted of crime to counsel and realign their expectations of prison life.

We oversee in-prison chapel services, bible studies and one-to-one counselling and explore ways where prison term can be spent productively and meaningfully, while working on transformation inside prison. We assist in helping offenders rise above bitterness and regret to seek God's forgiveness.

Funded by 70x7, we also conducted 10 runs of Victim Empathy Programme, ministering to 150 inmates.

After-care commences immediately upon ex-offenders' release from prison. Our staff and volunteers connect with ex-offenders on the day of their release by receiving them at the prison gate (Prison Gate ministry).

We journey with them through regular fellowship meetings, support group gathering and retreats, and also through assistance and support in the areas of counselling, skills upgrading, job placements and financial assistance. On top of bible lessons, skills training such as cooking classes, downloading of mobile phone applications and make-up lessons were also conducted by volunteers.

We continue to run two support groups weekly – one for men and the other for women. The support groups encourage and offer practical assistance to the ex-offenders, and allows PFS volunteers to befriend them and continue to journey with them.

Our volunteers and staff journey with offenders as they serve their sentence and move towards release and reintegration into society.



In Summary, activities in Through Care Ministry include:

- Bible study and prayer meetings
- Chapel services
- One-to-one counselling
- Christian Intensive Religious Counselling Programme – a nine-month programme that includes one-to-one counselling, bible studies, groupwork, and courses such as the Alpha Course and Purpose Driven Life
- Pre-release counselling – PFS runs weekly programme focused on preparing inmates for life outside of prison (eg. how to look for jobs, how to manage finances)
- Victim Empathy Programme - a restorative programme that helps inmates understand the ripple effect of their crime on their victims and families



- National Youth Achievement Award in Reformative Training Centre- helps youth offenders (aged 15 to 21 years old) pick up new skills, develop personal qualities and contribute to society. PFS run weekly chapel and bible studies
- Regular fellowship meetings for Men's Support Group and Women's Support Group
- Men's Support Group yearly retreat
- Counselling, financial and practical assistance
- Case management and referrals
- Job referrals and placements
- Skills upgrading talks / workshops
- Bonding gatherings and birthday celebrations
- Festive celebrations including Easter and Christmas



7.2 Family Care Ministry

Reaching out to family members of inmates and ex-offenders

We partner with churches, volunteers, and organisations to bring love and support to families of inmates to break the generational cycle of crime. Through programmes designed to help the affected adults, youth and children, we hope to assist in the strengthening of the family unit and providing an environment that is conducive for reconciliation of inmates and ex-offenders with their families, and their re-integration into society.

In 2018, we ministered to:

54

Children and youth

100

Families

111

Active volunteers

67

Sessions conducted
during the school terms

28

Sessions conducted
during school holiday

The children's programme is anchored in two key churches:



St Paul's Church



True Way Presbyterian Church

We also conduct regular family visits to meet their practical needs through:

10

Church teams

83

Volunteers

100

Active cases
handled by
PFS staff

PRACTICAL ASSISTANCE FOR FAMILIES

- Monthly food pack + eggs + fruits
- Milk & diapers programme
- Mooncake during mid-autumn festival
- Donation items (eg washing machine, fan, bed, cabinets, wheelchair, microwave oven, etc)
- Prison visit escort
- Hospital medical appointments escort
- Mount Alvernia Outreach Clinic
- Pro-bono legal aid, job placement & training
- Agencies referrals (for social assistance)

EDUCATIONAL FUNDING

- Sponsorship of education support:
- 3 Hope Fund (Secondary level) & 2 Hope Fund (Primary level) from Prinsep Street Presbyterian Church
- 3 Hope Fund (Primary level) from individual donor
- 1 Hope Fund (ITE) from individual donor
- 3 Hope Fund (Primary level) & 1 Hope Fund (Secondary level) from True Way Presbyterian Church
- 1 Polytechnic course payment from 2 individual donors
- 1 Kaplan diploma course payment from 2 donors
- Early Learning Programme for 11 children from EDIS Cares
- 7 parents completed the parenting workshop conducted by Focus on the Family

REGULAR ACTIVITIES INCLUDE:

- Children and youth programmes (Care Club [children programme], KayCan [youth programme], camps, activities, school holiday programmes and outings etc.)
- Educational sponsorship
- Family bonding events / outings
- Parenting workshops
- Share God's love and water baptism for families of inmates
- Events and celebrations
- Case management and referrals; family visits
- Volunteer care / retreat

PROGRAMME PARTNERS IN 2018:

- Singapore Youth for Christ
- National University of Singapore (CAPT, Red Cross Youth, NUSSU, DramaWorks)
- Economic Development Innovations Singapore (EDIS Cares)
- Keysight Technologies
- School of the Arts
- Junior Achievement (JA) Singapore (ExxonMobil volunteers partnership)
- TOUCH Youth/ TOUCH Cyberwellness
- Singapore Children's Society
- Expedition Agape
- Singapore Kindness Movement
- National Institute of Education
- National Library Board – kidsREAD programme
- Mangrove Learning (Boomwhackers)
- Gallop Stable
- Rus Art Studio
- The Boys' Brigade & Girls' Brigade Singapore
- Christian Medical & Dental Fellowship
- Schools: Hwa Chong Institution, Eunoia JC, Nanyang Girls High, Westmont College, Singapore Sports School, SPCK & others
- Churches (SPC, TWPC, AMKMC, GAOG & PSPC), others

7.3 ANGEL TREE HAMPER PROJECT



733

Hampers
Sent



43

Churches
involved



108

Students packed
the hampers



1000+

Volunteers
delivered the
hampers

Angel Tree Hamper Project is an annual initiative where letters with powerful messages of hope and reconciliation are handwritten by inmates and are personally delivered with a gift hamper of household necessities by PFS volunteers to inmates' families, to bring the hearts of inmates and their loved ones together in the spirit of Christmas.

7.4 CALENDAR OF EVENTS²

Daily / Ongoing

- In prison session (day and night bible classes)
- Meet and connect with ex-offenders on their day of release at prison gate
- Assistance on job referrals and placements
- Family visits and practical assistance, case management for inmates' families
- Recruitment and management of volunteers

Key events in 2018

Women's Support Group

- Chinese New Year celebration 26 Feb 2018 at Chin Lee restaurant
- Easter celebration 12 Mar 2018 at Aldergate Methodist Church
- Parent day celebration 4 June 2018 at Aldergate Methodist Church
- Watching movie 30 June 2018 at Vivo
- Durian outing 8 Aug 2018
- Christmas celebration 17 Dec 2018 at Aldergate Methodist Church

Men's Support Group

- Chinese New Year dinner
- Easter celebration at Glad Tidings Church
- Yearly Retreat in SG chalet 3D2N
- Yearly Christmas celebration at St James Church
- Tanjong Pinang trip (evangelistic visit to Prison)

Family Care

- Weekly Care Club [children programme]
- Weekly KayCan [youth programme]
- Camps, activities, school holiday programmes and outings etc.
- Educational sponsorship
- Family bonding events / outings
- Parenting workshops
- Share God's love and water baptism for families of inmates
- Events and celebrations
- Case management and referrals; family visits
- Volunteer care/ retreat

² including those under 70x7

新主 年恩 蒙满 福满

You crown the year with a bountiful harvest; even the hard pathway overflow with abundance.

Psalms 65:11

Chinese New Year Celebration

新年庆祝会

for Prison Fellowship Singapore
Family Care Ministry

Programme Highlights 节目亮点



Photo Booth



Ukulele Sing-a-long



Games



Buffet Dinner



CNY Sharing

Venue: True Way Presbyterian Church

Add: 156B Stirling Road S(148947)

Date: 3rd February 2018 (Saturday)

2月3日 2018 (星期六)

Time: 7pm - 9pm (晚上 7点 - 9点)

Directions 方向

- The church is located beside Queenstown MRT Station. 教堂坐落于女皇镇地铁站的旁边。
- Drivers, you may park your car at the open space public carpark beside the church. 车子可以停放在教堂旁边的公共停车场。

25th July 2018 (Wednesday)

10am to 3pm

2018年7月25日 (星期三)

Eat and sing with us

吃一吃, 唱一唱!



Come, join us for a day of karaoke and popiah making with the students at NUS. Sign up now!

For more information, please contact Adeline 92355575

我们邀请您来, 与国大的学生们一起唱卡拉OK和制作薄饼。欲了解更多信息, 请联系 Adeline 92355575



Prison Fellowship
Singapore

"A broken vessel He will not break." Isaiah 42:3

A art project by Care Club children



CHRISTMAS PARTY

• Food - Fun - Family •

SATURDAY, DEC 8, 2018

— 10 am - 1 pm —

Grace Assembly of God II
Level 3 Agape Room
1 Bukit Batok West Ave 4
Singapore 659125

Grace Assembly of God

Prison Fellowship
Singapore

8. VOLUNTEER ENGAGEMENT

Volunteers are our valuable partners and it is through constant engagement that we will eventually see a community that embraces inmates, ex-offenders and their families. We aim to continue to work on enhancing our care and equipping of volunteers through training and various engagement activities.



Activities

- Training and talks to equip volunteers to provide both practical and emotional support to inmates, ex-offenders and their families
- Engagement of volunteers to connect and express appreciation for their partnership and support
- Volunteer recruitment / interviews
- Bonding meetings / events



Trainings

- Preaching in Prison (English)
- Preaching in Prison (Mandarin)
- Digital Age Parenting
- Prison Subculture & Gangs
- Channel of Hope (HIV/AIDS)
- Financial Literacy for Low Income Families
- Understanding Depressions
- The role of Fathers/Keys to Mentoring
- Codependency and Genograms
- Understanding Gambling Addiction
- Dynamics of Addiction
- Social Landscape in Singapore
- Challenges faced by Discharged Inmate

9. SPECIAL EVENTS

PFS-Life Anew Charity Golf 2018

A Charity golf event named “PFS-Life Anew Charity Golf 2018” was organized on 12 Oct 2018. The event took place at the Warren Golf and Country Club. A total 144 golfers took part and we raised almost \$300,000



Prison Ministry Conference

15 September 2018

Paya Lebar Methodist Church

About 300 participants attended



Uniting volunteers, ministers and people with a heart to reach out to inmates, ex-offenders and their families, so that God's love may be made manifest in and through us as the body of Christ. The conference focused on discovering more about prison ministry and how we can build an Inclusive Church, reaching out, breaking barriers and embracing one another in the love of Christ.

10. REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

PFS recorded a net surplus of \$229,532 for the financial year ended 31 Dec 2018. This is attributed mainly to donations raised through the Charity Golf event, as well as receipt of Care & Share grant disbursement from NCSS (National Council of Social Service). Two fund-raising events have been planned for 2019 to further strengthen PFS's financial position.

REVIEW AND CHANGES IN THE POLICY:

The following change and update were approved by the PFS Board of Directors during the year ended 31 December 2018.

CHANGES TO THE FINANCES POLICY & PROCEDURE MANUAL:

The following change and update were approved by the PFS Board of Directors during the year ended 31 Dec 2018:

The approval limits and float amounts for petty cash reimbursements were reviewed and updated.

EXPLANATION OF THE PURPOSES FOR WHICH THE CHARITY'S ASSETS ARE HELD

PASSENGER VAN

The passenger van (purchased in 2016) which is held in trust by PFS for the benefit of 70x7 was used mainly for:

Ferrying

- ex-offenders and their family members to their home, halfway houses or for other purposes
- children of ex-offenders to and from home for Care Club, KayCan and other activities
- staff and volunteers for various activities

Home visits and delivery of Angel Tree hampers, donated food or other items to beneficiaries

Transport for festive celebrations, camps and other activities

11. FUTURE PLANS AND COMMITMENTS

Moving ahead, Prison Fellowship Singapore intends to review our volunteer management system and processes to identify gaps. We intend to further increase our engagement with volunteers by planning more dialogue sessions to address volunteers' concerns and also to get to know them better.

In terms of church engagement, we plan to convince more partner churches to become "embracing churches" – those that take on prison ministry as part of their church mission. We also plan to build more platforms and frameworks that will allow us to reach out to the wider prison community, while building a sustainable fundraising model to stabilise income streams for this needful work.



Thank You
and
Be Blessed

www.pfs.org.sg